



RESPONSIBLE SUPPLY

IFFO RS Board Meeting Minutes of the Meeting

Hotel Pullman London St. Pancras, 100 – 110 Euston Road, London, NW1 2AJ

Directors	Representation	Country
Andrew Jackson (AJ)	RS Board chairperson	UK
Nils C. Jensen (NJ)	Producer and Danish Representative	Denmark
Humberto Speziani (HS)	Fishmeal producer	Peru
Duncan Leadbitter (DLb)	ENGO	Australia
Daniel Lee (DL)	Fish Farming standard	UK
Niels Alsted (NA)	Feed producer	Denmark
Piers Hart (PH)	ENGO	UK
David Parker (DPa)	Fish Processor	UK
Frank Treaty (FT)	Fishmeal Producer	Ireland

Observers		
Francisco Aldon (FA)	IFFO RS Board Secretariat	UK
Mike Platt (MP)	Independent consultant	UK
Sam Peacock	Independent consultant	UK
Trygve Berg Lea (TBL)	Feed Manufacturer	Norway
Andrew Mallison (AM)	IFFO representative	UK

Apologises:

Michael Lutz (ML)	Trader	Germany
Petter Arnesen (PA)	Fish Farmer	Norway
Dawn Purchase (DP)	ENGO	UK
Ally Dingwall (AD)	Retailer	UK

Agenda

- Welcome, revision of last minutes and matters arising
- Overall IFFO RS standard Up-date – Handouts
- IFFO RS Governance
 - ✓ Fisheries Peer Review update
 - ✓ IFFO RS IP Acceptance Committee
 - ✓ Certification Bodies Update
 - Blue whiting case
- ISEAL update
 - ✓ Application process
 - ✓ Time frames

Lunch

- GSSI Update
- Development of IFFO RS V2.0
 - ✓ Fisheries Assessment Criteria
 - ✓ Factory Audit Criteria
 - ✓ Time frames and next steps
- ASC Feed Standard update
- IFFO RS Improvers Programme
 - ✓ Panama, Thailand, India and Ecuador update
 - ✓ NOAA project
- AOB
- Next meeting
- Close

Welcome and Introductions

Meeting opened at 10:30am GMT +1 and members were welcomed by the chairman. Apologies from AD, PA, DP and ML were presented

Matters arising from last minutes and revision of the agenda

The minutes of last meeting were sent to the IFFO RS Board after the approved deadline (apologies by IFFO RS Secretariat was given) and for that these were kept open for approval until Friday 29th April. If no comments are received by the agreed date the minutes from last meeting will be approved. The agenda for the meeting was approved.

Action: *Purpose of Statement to be uploaded into IFFO RS website*

Action: *To send M&E outline document to all IFFO RS GB members for comments*

Discussion: **How to improve the communication and understanding of the IFFO RS Standard and its objectives. How much clarification about the standard's certification needs the market? What does approve and certified means? There still confusion about the fisheries assessment which makes believe people that is a fishery standard.**

Decision: Producing a glossary of terminologies will improve the understanding of the standard and the certification process.

Action: *To produce a glossary of terminologies for the IFFO RS certification programme.*

IFFO RS standard up-date

Update about the IFFO RS standard and its statistics were given as handouts. A discussion about timelines of fisheries assessments arose.

Decision: In case of delays on the assessment process due to a lack of evidence or response from the applicants, a suspension to that fishery in question should be granted.

Action: *To send IFFO RS Board presentation to all IFFO RS Board members*

Action: *To include in the statistics the raw material volume used to produce IFFO RS compliant marine ingredient*

Action: *To provide a list of all by-products assessed in the IFFO RS Standard together with the update for the IFFO RS GB*

IFFO RS Governance

Fisheries Peer Review update

An update about the FPRC work to date was given. It was mentioned that some potential members for this group that were nominated last meeting were contacted and that we are waiting confirmation of acceptance.

Discussion: By the end of 2016, the number of by-product reports will be more than 100. Will the FPRC review all reports given the limitations in capacity of this committee?

Decision: The FPRC should review all whole fish fishery reports (full and re-approval), the whole fish surveillance reports with conditions and just a sample of around 10% of by-product reports. All by-product reports that the CB have some concern/uncertainty about should be sent for FPRC consultation. These should be included in the proposed sample of 10%.

Action: The FPRC will review all whole fish assessment reports (initial or re-approval), will review the whole fish surveillance report of the ones that have conditions and only review a sample of 10% of all the by-product reports.

IFFO RS IP Acceptance Committee

A brief summary of the committee and the members of this group was given. The chair of this committee DP has quit and according to the ToR for this group a chair is needed.

Decision: To appoint FA as a non-voting chair of the IFFO RS IP Acceptance Committee

Certification Bodies (CB) Update

An update on the performance of the current approved CBs together with the information regarding the acceptance of NSF International as third CB were given.

Decision: To approved NSF International as the third CB to certify against the IFFO RS and IFFO RS CoC Standards.

Action: To start with the implementation of NSF International as the new CB for IFFO RS

Blue whiting fishery case

An overview of the Blue whiting fishery assessments and the conditions given under the IFFO RS Standard was given. In 2015, the CB removed the approval of this fishery. At the same time, this fishery has been MSC certified.

Discussion: The IFFO RS Standard recognises MSC, but this particular fishery has failed the IFFO RS assessment. Shall this fishery maintain the IFFO RS approval or not?

Decision: The Board will back the decision of the CB of not to continue with the approval of this fishery. The IFFO RS assessment process takes precedence over MSC certification in this particular case.

Decision: In order not to have this problem again, it will be explained in the IFFO RS V2.0 that its fishery assessment will take precedence over another fishery certification

Action: To produce a letter explaining to all IFFO RS blue whiting fishery users that the fishery will not be complaint with the IFFO RS from June 2016 and remove it from the IFFO website.

LUNCH

ISEAL Update

An overview of all the developments done by the IFFO RS secretariat and next steps for the ISEAL application process were given.

Discussion: How much will ISEAL membership cost?

Decision: The piece that will take a lot of time and resources from the ISEAL membership is the Monitoring and Evaluation (M&E). Need to be aware of what the market requires.

Action: To continue with ISEAL membership application

Global Sustainable Seafood Initiative GSSI

An overview of GSSI, its different sections and requirements for compliance were given.

Discussion: Is GSSI an alternative to ISEAL?

Decision: GSSI has some ISEAL elements in it, it is a young initiative supported by the FAO and retailers. However, we don't know yet how the market will react to this. Let's keep an eye on GSSI developments but continue with ISEAL.

Discussion: GSSI and the IFFO RS Standard

Decision: Producing a SWOT analysis of the IFFO RS fisheries assessment process against GSSI and investigate what the market wants.

Action: To produce a SWOT analysis of the IFFO RS fisheries part against GSSI

Development of IFFO RS V2.0

A brief update of the development of IFFO RS V2.0 was provided

Fisheries Assessment Criteria

An update on the development of the fishery assessment criteria was given together with an explanation on the approach for assessing fisheries by categorising species based on frequency in the catch and level of information available, assessment scoring and next steps were provided.

Factory Assessment Criteria

An update on the development of the factory audit criteria and next steps were given.

Decision: To introduce track changes into the new version in order to advise existing certificate holders about the new changes and additions that can bring complications, so the client is able to adapt to those changes without causing them to fail. This can be used as an accusation to the IFFO RS standard of moving the gold post.

Action: To communicate changes to the standard that can bring potential complications to the certificate holder.

ASC feed standard Update

An update of the ASC feed standard developments was provided and how IFFO RS is working together with them in order to allow recognition between standards.

IFFO RS Improvers Programme Update

Update on the advances of the IFFO RS IP from Panama and other projected developments such as Thailand (GoT FIP), Vietnam (Ben Tre FIP), India (Indian oil sardine FIP) and Ecuador were given.

Action: To continue with the developments of the proposed IFFO RS IP projects (Thailand, Vietnam, India, Ecuador).

NOAA Project

The aim of the IFFO RS and NOAA project is to enable those creating management plans for tropical trawl fisheries to specify clear fishery objectives, performance indicators and reference points. This project will be done via a series of workshops in South East Asia. The first workshop was held in Bangkok during the first week of April and the second workshop will be in Vietnam with more to follow.

AOB

Monterrey Bay Aquarium

AM visited Monterrey Bay Aquarium to discuss about the marine ingredient industry and the IFFO RS Standard. Meeting successful.

IFFO RS & MSC MoU

A possible MoU with the MSC was discussed

Action: To send the proposed MoU to the IFFO RS GB for discussion.

Next meeting

Next IFFO RS Board meeting was agreed to be held on Thursday 20th October 2016

Close

Meeting closed at 16:00

Action Point	Responsible	Status
Purpose of Statement to be uploaded into IFFO RS website	FA	Done
To send M&E outline document to all IFFO RS GB members for comments	FA	Done
To produce a glossary of terminologies for the IFFO RS certification programme.	FA/MP	Done
To send IFFO RS Board presentation to all IFFO RS Board members	FA	Done
To include in the statistics, the raw material volume used to produce IFFO RS compliant marine ingredient	FA	
To provide a list of all by-products assessed in the IFFO RS Standard together with the update for the IFFO RS GB	FA	Done
The FPRC will review all whole fish assessment reports (initial or re-approval), will review the whole fish surveillance report of the ones that have conditions and only review a sample of 10% of all the by-product reports.	FA	Done
To start with the implementation of NSF International as the new CB for IFFO RS	FA	Done
To produce a letter explaining to all IFFO RS blue whiting fishery users that the fishery will not be complaint with the IFFO RS from June 2016 and remove it from the IFFO website.	FA	Done
To continue with ISEAL membership application	FA	Done
To produce a SWOT analysis of the IFFO RS fisheries part against GSSI	FA/MP	Done
To communicate changes to the standard that can bring potential complications to the certificate holder.	FA/MP	Ongoing
To continue with the developments of the proposed IFFO RS IP projects (Thailand, Vietnam, India, Ecuador).	AJ/FA/MP/DLb	Ongoing
To send the proposed MoU to the IFFO RS GB for discussion.	AJ	Done